

**SOUTH AFRICAN BAKERS ASSOCIATION 1ST ANNUAL GENERAL MEETING
Held On 21 October 2017 At HTA School of Culinary Art, Randburg**

MEETING MINUTES

AGENDA

- Introduction
- Adoption of the Founding Constitution
- Adoption of the Founding Exco
- Corporate Governance and Bylaws
- Adoption of the Financial Statements
- Date of Next AGM

INTRODUCTION

Members were welcomed and introduced to the South African Bakers Association.

ADOPTION OF THE FOUNDING CONSTITUTION

Members confirmed that they had seen and read the founding constitution. The constitution has been adopted with no objections. It was proposed by William Kleyweg and seconded by Avinsesh Luckan.

ADOPTION OF THE FOUNDING EXCO

Stuart McClarty welcomed the professional members and introduced the Directors. They are:

- Dave Collier
- Tim Faull
- Henry Lebon

The responsibilities of Directors were explained; which is to give direction, provide enthusiasm and encourage groups of volunteers to join in and assist in running the organization. They will also be responsible for all the legal aspects of running a non-Profit Company and ensuring the highest standard of Corporate Governance

The Exco members and their responsibilities were then introduced. They are:

Member	Responsibilities
Stuart McClarty	Competitions
Reinhard Leopold	Secretary
Marina Kirk-Osman	Memberships / home bakers
Wade Rubin	Social Responsibility
William Kleyweg	Marketing Assistant
Nick Parcell	Corporate Governance

Ruth Ward proposed the Exco members and this was seconded by Clinton Warren.

CORPORATE GOVERNANCE AND BYLAWS

The President explained that it was necessary to keep the Constitution simple, but that the bylaws need to be detailed enough to allow no grey areas in roles and responsibilities.

It was proposed to develop a set of bylaws for the Association which will be based on the set of bylaws used by the SA Chefs Association. This will be worked on during the coming year and will be implemented by the next AGM.

This was proposed by Avinesh Luckan and seconded by Ruth Ward.

ADOPTION OF FINANCIAL STATEMENTS

The President presented the Annual Financials. It was explained what had been spent on setting up the Association, and explained that the team had been working very hard on canvassing sponsors.

The year commenced on 1 September 2016 and at present the Association has a retained income of R25 076-00. The balance carried forward at 1 September 2017 is R27 366-00.

NEXT AGM

The date for the next AGM has been in the interim set for Saturday, 13 October 2018.

The meeting was then closed with no further matters to be discussed.